

**BESSEMER-WEST JEFFERSON READING ACADEMY
REGISTRATION FORM**

**June 8 – July 17, 2015
Monday – Friday: 8:30 a.m.–2:00 p.m.**

CHILD'S NAME: _____
(LAST) (FIRST)

PARENT/GUARDIAN'S NAME: _____

ADDRESS: _____

(CITY) (STATE) (ZIP)

DAY TIME PHONE: () _____ **CELL PHONE(S)** _____

WORK PHONE: () _____

EMAIL ADDRESS: _____ @ _____

SCHOOL _____ **GRADE (Completed):** ____ **BIRTH DATE:** _____

EMERGENCY CONTACT INFORMATION

Full Name: _____

Relationship: _____

Phone Number: _____

Additional Emergency Contact:

Full Name: _____

Relationship: _____

Phone Number: _____

CODE OF CONDUCT

In order to maintain a safe environment we require parents and campers to read and comprehend the importance of abiding by the following Code of Conduct:

I will follow the schedule.

I will bring only the listed items to program (no weapons, electronic items, etc.)

I will respect the directors and staff by not using foul language, name calling or fighting

I will follow all safety rules set forth by the program staff.

Reader Signature: _____ Date: _____

I agree to help my child abide by this Code of Conduct:

Parent/Guardian Signature: _____ Date: _____

Authorization of Treatment:

Medical History: Allergies _____ Other: _____

I hereby give permission to the medical personnel selected by the program director to order treatment and necessary transportation for my child. In the event I cannot be reached in an emergency, I hereby give my permission to the physician to secure and administer treatment, including authorization for my child name above.

_____ Initials

Release Statement:

I acknowledge that there are natural hazards associated with activities in the outdoor/indoor setting. I hereby affirm that my child is in good health and physically capable of performing the required activities of the program.

I hereby release and forever discharge the Bessemer-West Jefferson Reading Academy, its units, agents, agents and staff from all claim of liability for any damages or injuries which may be sustained while my child is at camp.

_____ Initials

Photo Release:

I hereby give permission for my child’s picture to be used by the Bessemer-West Jefferson Reading Academy’s publications or video programs.

_____ Initials

Travel:

I give permission for my child to travel on field trips which correlate to the program lessons. I understand that I will be informed the first of the week of scheduled field trips.

_____ Initials

NOTE: By initialing above, you acknowledge that you have read and agree to each item.

All readers are released at the end of the program to their parent/guardian or one of the individuals listed on their form unless otherwise written request by parental/guardian has been approved. NO EXCEPTIONS! The program will release the reader to either parent/guardian listed on the application unless directed by a court to do otherwise. Photo identification must be provided at time of pick up.

In addition to names already listed on this application, my child may be released to the following individual(s).

Name: _____ **Telephone:** _____

Name: _____ **Telephone:** _____

Name: _____ **Telephone:** _____

Parent/Guardian Signature: _____ **Date:** _____

The Bessemer-West Jefferson Reading Academy Disciplinary Policy:

The Bessemer-West Jefferson Reading Academy is meant to be a fun-filled day of enrichment, instruction and reading encouragement. The goal of this program is for every child who takes part to be fully prepared as an excellent reader when they return to school at the end of the summer. For the benefit of all program participants, it is important that children behave appropriately within the program. If it becomes necessary to take disciplinary action against a student, the steps that will be followed are outlined below:

1st Incident: The reader will receive a verbal warning and an explanation as to why the behavior is inappropriate (whenever possible, this will be done in a setting removed from other readers).

2nd Incident: Staff will determine an appropriate consequence for the reader’s actions (examples may include a “time out” or exclusion from participating in an activity). The reader’s parent will be notified of their behavior when they arrive to pick up the child.

3rd Incident: The reader will be excused from camp. No Exceptions!!!

The Bessemer-West Jefferson Reading Academy staff reserves the right to bar any child from the program following a first incident in cases of serious behavior problems.

BESSEMER-WEST JEFFERSON READING ACADEMY

Dorothy McAdory, Executive Director
1527 15TH Avenue North, Bessemer, AL 35020
Telephone: (205) 410-4663
Email: bwjra345@gmail.com

PARENT/GUARDIAN COPY OF CODE OF CONDUCT AND DISCIPLINARY POLICY

CODE OF CONDUCT

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